



# مؤسسة رياض المكتبية التجارية Riyadh Office Trading Est.

- ✓ OFFICE STATIONARIES
- ✓ NETWORKING
- ✓ COMPUTER ACCESSORIES
- ✓ PRINTERS & CATRIDGES
- ✓ PANTRY ITEMS
- ✓ UNIFORMS

Corporate  
Profile





رؤية  
VISION  
2030  
المملكة العربية السعودية  
KINGDOM OF SAUDI ARABIA



**King Salman bin Abdulaziz Al Saud**  
Custodian of the Two Holy Mosques



His Royal Highness  
**Prince Mohammed bin Salman bin Abdulaziz Al Saud**  
The Crown Prince, Deputy Prime Minister and Minister of Defense



# Introduction

- 2008 | Our journey began in 2008
- 2010 | Started IMEX 2010
- 2011 | Launch IMEX-branded 2011
- 2015 | Started business Kingdom wide 2015

We are delighted to introduce Riyadh Office Trading Est, a prominent office supplies company and solution provider in the market, with branches located in Riyadh and Jeddah. Our journey began in 2008 when Mr. Yasser Saad Saeed Al Surahi Al Sulami established the company with a vision to cater to the diverse needs of corporate, educational, and technical sectors by maintaining a wide range of quality products.

At Riyadh Office Trading Est, we believe in staying updated with the latest market trends and continuously improving our services and approaches. In line with this, we are proud to be registered as IMEX Office Supplies and are planning to launch IMEX-branded products in the future, ensuring our valued clients receive products of moderate quality.

We take pride in offering consistent and reliable logistic and delivery services across major townships in Riyadh and Jeddah, as well as other sectors, primarily focusing on volume business. Our showroom, conveniently located in the heart of the city in Malaz (behind Rado Ghazaali Showroom), is open to both walk-in customers and our esteemed associates.

# MISSION VISION VALUES

## Our Mission

Our Mission is to provide quality Products and customer choices at an affordable price. We are striving and dedicated to provide our customers with a top-tier stuffs and high-end services. So, as they can Save their time and maintain a perpetual supplies on a very reasonable prices and quality. We are committed to offer the best selection of products at a comprehensive price pattern and to help our associates to capitalize their projects successful in all aspects. We also decide to provide excellent customer services and make our customer happy with our one and all services. Our Priority is to make sure that our customer has the supplies they need to succeed and they may focus towards the matters remain important.

## Our Vision

Our Vision is to Realize and get recognized in the market as the Top-quality office supplies company in Saudi Arabia as a whole, and to the rest of GCC countries. By the time we are well-established company in Riyadh & Jeddah, Serving many Major multinational companies and Corporate Entities.

## Expansion

In the Future, we plan to develop our branches in eastern and northern Provinces with a full fledge logistic services and hope to cover the entire market.

## Market Segment

By the coming years, we planning to enter in e-commerce sectors by associating with supporting companies.

## Product Line Development

Imex is our Brand Name and without compromising the quality of the products we putting our focus up on shaping up new brand integrally with values, and the choice of the trend in the market.

# About Us

Riyadh Office Trading is a leading supplier of office stationery, computer accessories, and printer cartridges based in Riyadh, Saudi Arabia. We offer a comprehensive range of high-quality products and provide exceptional customer service to businesses and individuals in the region. Contact us today for all your office supply needs.

We look forward to serving you and providing top-notch office supplies solutions that meet your requirements.

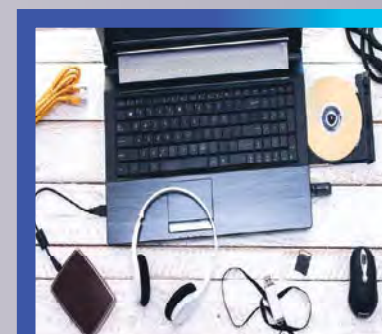
# In Collaboration With



OFFICE  
STATIONERY



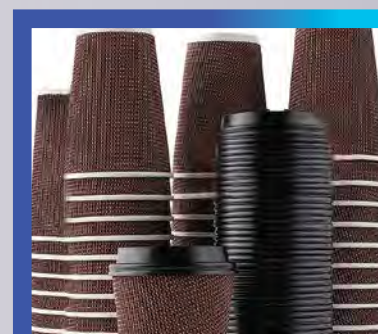
NETWORKING  
PRODUCTS



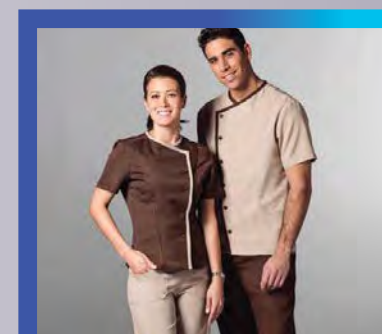
COMPUTER  
ACCESSORIES



PRINTER  
CARTRIDGES



PANTRY  
PRODUCTS



UNIFORMS &  
ACCESSORIES



# OFFICE STATIONARY



## WRITING INSTRUMENTS

Pens, pencils, markers, highlighters, and correction pens are essential tools for note-taking, writing, and drawing.



## PAPER PRODUCTS

This category includes items like notebooks, notepads, sticky notes, memo pads, printer paper, envelopes, and various types of specialized paper.



## ADHESIVE PRODUCTS

Adhesive tapes, glue sticks, adhesive putty, and sticky tack are used for sticking papers, posters, and other items.



## PRESENTATION TOOLS

Whiteboards, flip charts, markers, presentation folders, and display boards aid in delivering effective presentations and visual communication.

# OFFICE STATIONARY



## FILING AND ORGANIZATION

Folders, binders, file dividers, file jackets, document wallets, and storage boxes are used to organize and store paperwork.



## DESK ACCESSORIES

Staplers, paper clips, binder clips, tape dispensers, rulers, scissors, rubber bands, and desk organizers help keep the workspace neat and organized.



## LABELS AND TAGS

Labeling machines, label stickers, tags, and label holders are useful for organizing files, labeling items, and managing inventory.



## WRITING PADS AND PAPER

Legal pads, graph paper, and specialty notepads serve different purposes, such as taking notes, sketching, or drafting.



# NETWORKING & COMPUTER ACCESSORIES

## Networking Devices:

- » Routers: Wireless routers for internet connectivity.
- » Network Adapters: Wireless network adapters, Ethernet adapters.
- » Range Extenders: Devices to extend the wireless range of your network.

## Laptop Accessories:

- » Laptop Bags and Cases: Protective bags and cases for laptops.
- » Laptop Cooling Pads: Cooling solutions to prevent laptop overheating.
- » Laptop Docking Stations: Expand connectivity and turn laptops into desktop workstations.

## Cables and Adapters:

- » HDMI Cables: High-definition multimedia interface cables for video and audio.
- » USB Cables: Universal Serial Bus cables for data transfer and device connections.
- » Display Port Cables: Video and audio cables for high-quality display connectivity.

## Power and Charging:

- » Surge Protectors: Power strips with surge protection for multiple devices.
- » Laptop Chargers: Replacement or additional chargers for laptops.
- » USB Hubs: Devices that provide additional USB ports for connecting peripherals.
- » Adapters: Converters for different cable and port.



Microsoft





# COMPUTER ACCESSORIES



## COMPUTER ACCESSORIES

Keyboards: Standard keyboards, gaming keyboards, ergonomic keyboards, wireless keyboards.

Mice: Wired mice, wireless mice, gaming mice, ergonomic mice.

Track pads: External track pads for laptops and desktops.



## AUDIO AND SOUND DEVICES

Headphones: Wired headphones, wireless headphones, gaming headsets.

Speakers: Computer speakers, multimedia speakers, Bluetooth speakers.

Microphones: Desktop microphones, USB microphones, headset microphones.



## DISPLAYS AND MONITORS

Monitors: LED monitors, LCD monitors, curved monitors, ultrawide monitors.  
Projectors: Multi media projectors for presentations and home theater setups.



## STORAGE DEVICES

External Hard Drives: Portable hard drives, desktop hard drives.

Solid-State Drives (SSDs): Internal or external SSDs for faster storage performance.

USB Flash Drives: Portable storage devices for transferring

# PRINTER CARTRIDGES



## ORIGINAL PRINTER CARTRIDGES

Inkjet cartridges (Black and Color)  
Laser toner cartridges (Black and Color)



## COMPATIBLE PRINTER CARTRIDGES

Inkjet cartridges (Black and Color)  
Laser toner cartridges (Black and Color)



# PANTRY ITEMS

## OFFICE PANTRY SUPPLIES

At Riyadh Office Trading you will find all your office pantry supplies. Whether it is disposables, beverages, biscuits or kettles and tissues





# UNIFORM



## UNIFORM SUPPLY

Riyadh Office Trading Supply All Kinds of Uniforms With Good Quality at Best Price







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Establishment of  
YASER SAAD SAEED AL SURAHY AL SULAMI

